



Woolgoolga High School

Lu Nickell
Relieving Principal

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Dear Parent/Carer

Woolgoolga High School would like to extend an invitation to all parents of students in Years 7 to 11 to access a digital copy of student reports for Semester 2, 2021 from our Sentral Parent Portal.

During the past few years parents and carers have been given Access Keys to our Sentral Parent Portal in this new digital transition. You will be at one of the four different stages. Please identify your stage below and follow the instructions:

1. If you have **used the parent portal before for past parent teacher interviews in 2018/2019/2020/2021** - log into our parent portal with your username and password using the link below to access your students report.
<https://woolgoolga-h.sentral.com.au/portal/login>
2. If you have **used the parent portal before to book past parent teacher interviews in 2018/2019/2020/2021** and **have forgotten your log-in username and password**, - click on the “forgotten password” button on the URL below to reset your password.
<https://woolgoolga-h.sentral.com.au/portal/login>
3. Parents of **students in Years 7 to 11 who have never** used the online booking system, should request an access key from **Mr. John Chadwick** via email john.chadwick7@det.nsw.edu.au or phone the school on 02 6654 1500 and then register with the link below.
<https://woolgoolga-h.sentral.com.au/portal/register>
4. Year 11 students will receive a printed report and can also access online through parent portal.

Technical difficulties can be emailed directly to Mr John Chadwick at john.chadwick7@det.nsw.edu.au or phone the school on 02 6654 1500.

Alternatively, a paper hard copy of your child’s school report can be supplied by completing the reply slip below. **Please return this reply slip to the Front Office at school by Friday 26 November 2021.**

Yours faithfully

Lu Nickell
Relieving Principal
8 November 2021

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School Report – Request for Paper Hard Copy - Return this reply slip by Friday 26 November 2021

Please provide a hard copy of my child's school report:

Student _____ Year _____ Student _____ Year _____

Parent/Carer Name: _____ Signed _____ Date: _____

Accessing Student Reports

The easiest way to access the portal on a regular basis is via the Woolgoolga High School official website.

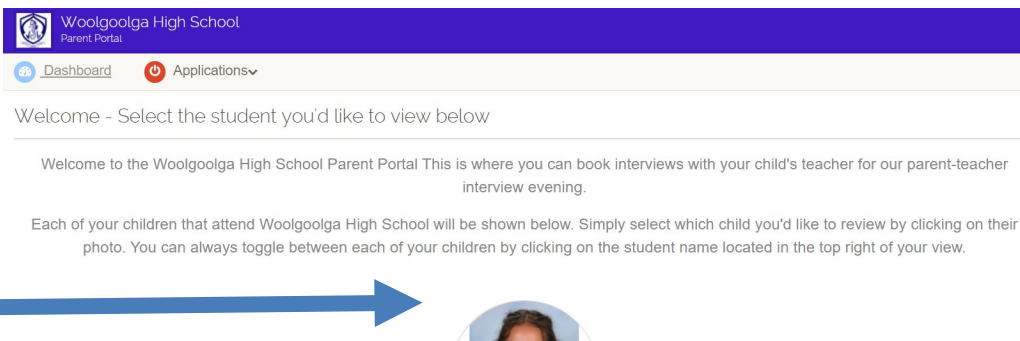
This can be accessed using the address:

<https://woolgoolga-h.schools.nsw.gov.au/> or by typing the name of the school into your favourite search engine.

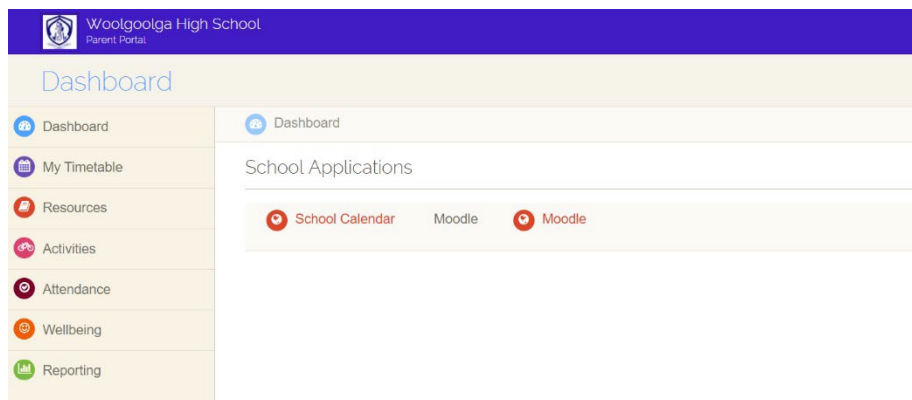
You can then use the button "Student and Parent Portals" to access the page.

Once you have registered and logged in to our parent portal you will be able to access your students reports as shown below.

1. Click on your registered student:



2. Once the reporting period has completed electronic reports are available via the reporting option.



3. Click on the required Reporting Period to access the report in PDF format. Reports will be published towards the end of term.

